

**CONFIDENTIAL**  
**APPLICATION TO ADULT LEARNING DISABILITY PANEL FOR**  
**SUPPORTED HOUSING**

This form should be used where an individual with a learning disability is seeking accommodation. The form should be completed by a member of the Integrated Learning Disability Team who is working with the person and when completed should be presented to the Housing Panel. A separate funding panel application is required where funding for support is also being requested.

Date of Application	
Name of professional making the Application	
AIS Number	
Surname	
First Name	
Address	
Postcode	
Pen picture to include current accommodation, why do they want to move and what will the outcome be? Support needs, hobbies etc. What does the client want from housing?	
Indicative Housing Needs <b>Delete as applicable</b>	<p><b>Supported Living</b> : no night support / sleep in support/up and awake staff</p> <p><b>Residential</b>: no sleep support / sleep in support/ up and awake staff</p> <p><b>Accessible environment</b> : ground floor with floating support / adapted environment with sleep in support / highly adapted environment (overhead tracking etc.) &amp; 24 hour staff presence</p> <p><b>Alternative provision</b>: Shared Lives / own tenancy with floating support / self-ownership with support.</p>
Does the person have a Tenancy? If yes, how long is the notice period?	
Does the person claim housing benefit?	
Does the person have rent arrears? Please explain.	

<p>Please explain what (if any) behaviours the individual may have or risks that have been identified which the support provider or housing provider may need to know before deciding whether to provide support / accommodation? (Risk Profile)</p>	
<p>New Service Proposed (to include specifics if known)</p>	
<p>Any cost implications for the suggested changes? Please detail.</p>	
<p>Suggested Priority Status (please refer to the attached guidance) and reasons why.</p>	

<p>Is the client eligible for Continuing Health Care</p>	
<p>If residential care is being considered has Care Funding Calculator been completed?</p>	
<p>Direct Payments?</p>	
<p>Section 117?</p>	

<p>Panel Decision</p>	
<p>Signed by :  Date:</p>	

**Support Needs checklist**

Please ✓ **one** box to indicate the applicant's support need for each activity

<b>Activity</b>	<b>No support</b>	<b>Prompting required</b>	<b>Support needed</b>
Getting washed			
Having a bath			
Washing hair			
Dressing /undressing			
Cutting food & eating			
Staff awake during the night			
Staff sleep-in at night			
Up and down stairs			
General mobility			
Getting in / out of a vehicle			
Crossing roads			
Catching a bus			
To be able to go out			
Attend appointments			
Respond to the doorbell			
Maintain security of house			
Opening post			
Reading			
Writing			
Verbal communication			
Filling in forms			
Using a telephone			
Menu planning			
Healthy eating			
Food shopping			
Cooking			
Kitchen hygiene			
Safe use of knives			
Laundry			
Understanding money			
Budgeting			
Physical health issues			
Mental health issues			
Alcohol & drug use			
Collecting medication			
Holding medication			
Taking medication			
Cleaning			
Understanding tenancy agreement			
Keeping room tidy / safe			
Help finding employment			
Resettlement – move on			

Housing Prioritisation Considerations

Within Learning Disability Services there are frequently competing needs around limited resources. This is a significant issue when allocating housing resources. In an attempt to be fair and transparent the following prioritisation considerations will be used:-

### **High Priority - Red.**

These people will have the following profiles:-

- Have been waiting over 12 months on the housing list
- Are without accommodation currently
- Require unique and bespoke responses to their accommodation needs (e.g. hoisting).
- Accommodation is required by a Community Care & Treatment Review
- There is an imminent safeguarding concern for them or others in their current accommodation.
- There is an imminent need to change accommodation (i.e. provider has served notice)

### **Medium Priority - Amber.**

These people will have the following profiles:-

- Have been waiting between 6-12 months on the housing list
- Their housing has been recognised as not the most appropriate within the DOLS assessment process.
- There is a known and planned change for the person or their accommodation that will occur between 3 – 6 months (e.g. family are moving away)..
- There are safeguarding concerns about the viability of the placement in the longer term.
- There are increasing risks for the person or others within their current accommodation with a reduced ability to safely manage those risks.
- Their accommodation is raised as an area of focus within a Best Interest Forum.

### **Low Priority - Green**

These people will have the following profiles:-

- In a stable placement but would like to explore other options.
- Have been waiting less than 6 months on the housing list.
- There are no concerns about the safety or appropriateness of the service currently being provided.